



Mulberry School, Inc.
Los Gatos, CA
Preschool Teacher

Mulberry School is a private preschool-8th grade community located in Los Gatos, CA. Founded in 1963, Mulberry inspires children to a life of learning and positive contribution to community. By weaving creativity and social learning into every day, we foster intellectual and social success for a lifetime. Our preschool is a thriving and innovative program that values each child, believing that children learn naturally through play. Our program is designed to encourage discovery, independence, social interaction and in-depth exploration.

Mulberry's small child to adult ratio which includes a devoted parent body, allow children 2-5 years old to fully explore our expansive campus. Our core values of discovery, engagement, collaboration, integrity, self-knowledge, and community are at the heart of our everyday interactions with young children.

Interested parties should submit a cover letter and resume with references to Laurel Maguire by email to lmaguire@mulberry.org.

Salary & Schedule:

- Competitive Salary, based upon qualifications
- Review Process within the first 3 months

Qualifications:

- Must have a minimum of 24 semester units in Early Childhood Education, which include those required by state licensing.
- Must have a minimum of one year practical experience in a licensed preschool program.
- Must be teacher qualified as stated under California Title 22.
- Must enjoy working with children and be able to relate to them in a warm and sensitive way.
- Must possess evidence of sufficient security and judgment to handle crisis situations.
- Must have the physical stamina needed so required duties can be successfully completed.
- Must communicate effectively with children, parents, and other staff.

The preschool teachers shall be responsible for planning and supervising the daily program and for acting as a resource for parents. Their overall duty is to monitor day-to day activities within the preschool to ensure an efficient and effective positive discipline program that meets the needs of the students and parents. This position reports to the Preschool's Director.

Responsibilities:

1. For Children

- Plan appropriate activities designed to develop in the areas of social, emotional, intellectual, and physical (sensory and perceptual motor) growth. Activities should include language, art, music, dramatic play, sensory, and motor experiences. Children should be encouraged to participate in each of these activities.
- Evaluate children's growth in above areas
- Be responsible for children's safety and well-being at the school

2. To Parents

- Supervise daily staff of parents; regulate schedule to meet the needs of the children; guide parents into facilitating activities that are manipulative, multi-sensory, and that stress the process, not the product
- Provide parent education, including conducting daily conferences, analyzing problems or noteworthy activity, and addressing other parent concerns
- Conduct private parent conferences once a year and other times, as needed
- Model appropriate interaction with children

3. To School and Staff

- Coordinate and create a vibrant curriculum with the other Preschool Teachers and Directors
- Report to the Preschool Directors to discuss program materials and individual children's needs
- Cooperate in a professional manner with other staff members in formulating and developing curriculum and procedures
- Attend orientation meetings, general meetings, and staff development meetings
- Represent Mulberry in the community
- Take the PAT (Positive Parenting) Class

4. Other Duties

- Maintain attendance records of the children
- Continue professional growth by attending workshops, classes, and conferences when possible
- Maintain the preschool rooms, making sure all materials are put away and the room is left clean for the next class
- Attend school functions
- Comply with the provisions of the Employee Handbook